

**Minutes of the Meeting of Narborough Parish Council on 20th October 2020 at 7.30 pm
Held remotely by video conference**

Those present:

Chairman: Cllr Guy Jackson

Councillors: A Allbut-King, M Ballard, N Bates, R J Chapman, Mrs A Clark, O Curran, Mrs J Forey,
Mrs S Gamble, T Matthews, K Richardson, T Richardson, D Ross, Ms N Vaillant Hill

Officers: Mrs J Whitehouse, Clerk, Mrs J Swan, Deputy Clerk

Public present: None

17751 Apologies for absence were received from Cllr K Williamson who was on holiday

17752 Chairman's Time - Cllr Jackson welcomed everyone to the meeting

17753 Code of Conduct - Members' Disclosure of Interests and Requests for Dispensations - none

17754 Public Forum - none

17755 Minutes of the previous meeting

It was resolved that the minutes of the meeting of the Council held on 15th September 2020 be taken as a true record, confirmed, and signed

17756 Matters arising from the minutes of the previous meeting, not included elsewhere on the agenda - none

17757 Co-option to fill Parish Councillor Vacancies in Narborough & Littlethorpe Ward (one vacancy) and **Pastures Ward** (two vacancies)

No expression of interest had been received

17758 Policy & Finance

a) Finance and Administration

- i) It was resolved that the monthly Finance Reports (copied to all members and filed with these minutes) which incorporate the Paid Expenditure Transactions for September 2020 totalling £34,360.07 and Received Income Transactions for September 2020 totalling £183,664.61 be received and approved
- ii) To report successful conclusion of External Audit by PKF Littlejohn for the year ended 31st March 2020. External Auditor Report and Certificate copied to Members and filed with these minutes

b) Re-opening of Facilities

- i) Members discussed the re-opening of the Parish Centre and Littlethorpe Village Hall and concluded that it was not appropriate to re-open against the current back drop of rising infections. It was resolved that both buildings should remain closed and the position would be reviewed at the December meeting, unless there was a significant change in Government guidelines, which would prompt an earlier review if appropriate
- ii) Members discussed the request from Littlethorpe Community Association to use the Village Hall for community group events and whilst they were supportive of the idea, they did not feel it appropriate to make exceptions to the decision to remain closed

17759 Planning

a) Planning Application consultations responded to since the previous meeting:

It was resolved that the responses to consultations on planning applications, made by the Planning Working Group and the Council since the previous meeting, as follows, be endorsed, and approved:

Application number, Description, Location	Observations made to Planning Authority
20/0977/HH 1 Thornborough Close, Narborough Single storey side extension	No objection
20/0980/HH 18 Kingsbridge Close, Narborough Two storey side and single storey rear extension	Objection on grounds that it is over-development of the plot and will impact adversely on neighbouring properties
20/0724/HH 7 The Pastures, Narborough Two storey front and side extensions including single storey front/side and rear extensions (Amendment)	No objection
20/0914/LBC 16 Leicester Road, Narborough Replacement of existing plastic house sign with a new slate sign showing house name, number, and street name	No objection in principle, however we would have preferred a replacement sign that was more in keeping with the age of the building. The proposed replacement has a very modern feel.
20/0905/FUL 58 Leicester Road, Narborough Two storey rear extension including fire escape provision, that increases total number of hotel bedrooms to 25, plus a single storey rear extension to create a ground floor storeroom	Objection on grounds that there is insufficient parking provision for the hotel and the restaurant which currently share the site. The proposed extension to the hotel would only exacerbate this situation
20/0867/HH 20 Broom Way, Narborough Erection of a conservatory	No objection
20/0645/FUL 91 Leicester Road, Narborough Amendment. Reduction in proposed dwellings from 4 to 3. Revised plans and elevations, amendments to accesses, amended landscaping scheme	Original objection maintained, namely it would be a significant change to, and detract from, the current street scene on this part of Leicester Road which is predominantly open and the dwellings which would be lost are of a type that is relatively rarer and for which there is a higher demand

b) Planning Decisions notified by the Planning Authority since the previous meeting:

Application number, Description, Location	Decision and Observations made to Planning Authority
20/0833/HH 24 Desford Road, Narborough Single storey rear extension (with demolition of existing conservatory and utility room)	Approval <i>NPC Observations:</i> <i>No objection</i>
18/1700/RM Land at Regent Street, Narborough Erection of 2 warehouse units (use Class B8) (Reserved Matters)	Approval <i>NPC Observations:</i> <i>No objection</i>
20/0840/VAR 8 Warwick Road, Littlethorpe Variation of Condition 2 (Approved plans) and 3 (Materials) attached to planning permission 19/0769/HH to allow amended garage design and materials	Approval <i>NPC Observations:</i> <i>No objection</i>
20/0724/HH 7 The Pastures, Narborough Two storey front and side extensions including single storey front/side and rear extensions	Refusal <i>NPC Observations:</i> <i>No objection</i>

c) Planning – Other Matters

- i) Temporary Traffic Regulation Order – Warwick Road, Littlethorpe, road closure and prohibition of waiting, for 6 days commencing 2nd November 2020 to allow resurfacing works - noted

- ii) Temporary Traffic Regulation Order – Footpath W122 (Coltbeck Avenue to Huncote Road, Narborough) for 1 day on 5th November 2020 to allow footpath patching works - noted
- iii) Temporary Traffic Regulation Order – Woodland Avenue, Narborough, road closure and prohibition of waiting, for 1 day on 4th November 2020 to allow carriageway patching works - noted

17760 Public Spaces

A request from Narborough Foxes Football Club for an additional storage container to be sited next to the portacabin at the Recreation Ground, was discussed and it was resolved that Council would give permission for the container, subject to any relevant planning permissions being obtained

17761 Clerk's Report - noted and included the following items:

- a) The phone box in The Square at Littlethorpe has been repainted by Janet Forey and Liz Beadman and the defibrillator is being installed week commencing 19th October 2020. Maintenance and checking of the defibrillator is to be added to the maintenance team's schedule
- b) Zoom sessions were offered for anyone requiring more information on the Byelaws consultation ending on 31st October and one resident joined the meeting. No other comments have been received
- c) A Children's Holiday Club week has been provisionally arranged for February half term and will be subject to Government guidelines and any local restrictions
- d) Repairs to the benches at Hardwicke Park Play Area are underway with new surfacing being installed
- e) The maintenance team were thanked by the NLLGA for their assistance in preparing the allotment road for the removal of the old cabin and arrival of the new one. Members were invited to visit the new cabin when conditions permit
- f) An application has been made to Leicestershire County Council to replace the bench on Station Road with a memorial bench

17762 Correspondence Received

- a) A request for financial assistance from Citizens Advice Leicestershire was considered by members and it was resolved to donate £100 to support their work
- b) A consultation letter from Greystoke Primary School on the future of its swimming pool was circulated to Members for information and noted

The meeting closed at 20.12