

MINUTES OF THE MEETING OF NARBOROUGH PARISH COUNCIL HELD ON 20th SEPTEMBER 2016 AT THE PARISH CENTRE, DESFORD ROAD, NARBOROUGH

Those present:

Chairman: K M Richardson

Vice-Chairman: Mrs A Clark

Councillors: N Bates, R Chapman, O Curran, Mrs J Forey, Mrs P Harrison, Mrs E Hersey, D Ross
Mrs P M Thomas, A West, S J Woodcock
T Matthews and T Richardson arrived at 19.33 and F G H Jackson arrived at 19.41 during Chairman's Time, all three having first attended meetings at Blaby District Council

Officers: Mrs T Heggs, Clerk to the Council Mrs J Whitehouse, Deputy Clerk

Also present: 4 members of the public

12588 Apologies for absence

Apologies for non-attendance were accepted from Cllrs: Mrs M Allen and M Ballard who were on holiday

12589 Chairman's Time

The Chairman read out a letter, received from the Chief Clerk to the Queen, thanking Members and staff for their good wishes on the occasion of Her Majesty's 90th birthday

The Chairman reiterated the criteria for making declarations of pecuniary and non-pecuniary interests and under which circumstances Members would be able to speak on issues for which they have interests in other bodies
Members were reminded of the forthcoming Council Social Event and the necessity to make payment now

12590 Code of Conduct – Members' Disclosure of Interests and Requests for Dispensations

None declared or received

12591 Public Forum

- a) Matters referred from the Members' Surgery for information or referral to next agenda
- i) Mr and Mrs Greenfield wished to raise the matter of horse riding being excluded from Thorpe Meadow. They had been wrongly informed that the land had been donated for public use many years ago; in fact the Council purchased the land in 1987 with the intention of securing it as an open space/wildlife area and grazing land with limited public access. The Council was seeking further advice on their decision to exclude horse riding in the Meadow. Mr and Mrs Greenfield were also advised that their concerns with non-approval on a planning matter should be dealt with by the Planning Authority at Blaby District Council, where they were at liberty to appeal the decision. The Parish Council is merely a consultee on planning matters in the same way as any other residents of the parish.
 - ii) Mrs Watkins advised that Narborough Library had now been taken over by the volunteer group. A press release and article in The Journal would follow shortly. The library would be closed for 2 weeks for internal redecoration and set up and would reopen on Monday 3rd October as Narborough & Littlethorpe Community Library. There would follow a Grand Opening event on Saturday 29th October. Mrs Watkins was thanked by the Council for her supreme efforts in motivating the volunteers and in achieving the quickest transfer to community ownership in Leicestershire. The Council agreed that a number of chairs and a table would be transferred to the library and that the PMOs would see if they could tidy up the hedge as a one-off gesture.
- b) Correspondence received:
- i) Email from resident concerning riding horses in Thorpe Meadow, copied to all Members and dealt with under 12591 (a)(i)

12592 Minutes of the previous meeting

To approve the minutes of the meeting of the Council held on 16th August 2016*

It was resolved that the minutes of the meeting of the Council held on 16th August 2016, previously circulated, be taken as a true record, confirmed and signed

12593 Matters arising from the minutes of the previous meeting, not included elsewhere on the agenda

Re minute 12575 (ii) It was noted that several Members and the PMOs had visited Thorpe Meadow and found no evidence of needle use on the site

12594 Co-option to fill a vacancy in Narborough & Littlethorpe Ward

An expression of Interest was received for consideration, notes from which were copied to all Members. Mrs Susan Gamble was at the meeting and was invited to give a summary of her interest in becoming a Parish Councillor. Mrs Gamble was co-opted to the Council and having signed her Declaration of Acceptance of Office was invited to take her seat for the rest of the meeting.

12595 Policy & Finance

a) Finance and Administration

i) Financial Position as at 31st August 2016*

It was resolved that the monthly Finance Report (copied to all members and filed with these minutes) which incorporates the Paid Expenditure Transactions Report be RECEIVED and APPROVED

ii) Cllr T Richardson gave a brief summary of the Policy and Finance meeting which had taken place the previous evening. A full report to Council including recommendations would be prepared for the next agenda. It was noted that the Council's insurance cover was to be provided by Hiscox, as recommended by Came and Company and a cheque for renewal on 1st October had been issued.

12595 Policy & Finance Sub Group – Recreation Ground

b) NLLGA (Narborough & Littlethorpe Leisure Gardeners' Association)

i) Notes from a meeting of NLLGA and the Parish Council on 30th August 2016, copied to all Members and filed with these minutes. It was noted that Members of the NLLGA Committee had been pleased with the working relationship with the Parish Council and the grounds maintenance provided by the Council staff on the site.

12595 Policy & Finance Sub Group – Special Projects

c) Parish Centre Redevelopment

i) Report of Lead Member on progress to date, copied to all Members and filed with these minutes. The following items were noted:

- Blaby District Council appointed for building control purposes
- Frisby and Small have information from BDC re the purchase of the additional land
- A watching brief is being recommended for archaeological purposes
- Agreed to donate a table and several chairs to N & L Community Library
- Agreed to donate a water boiler to NLLGA with no liability to the Parish Council
- Agreed to appoint JMS Civil and Structural Consulting Engineers
- Agreed to appoint Haywards Architects to manage CDM requirements

12596 Planning & Environment

a) Planning Application consultations responded to since the previous meeting:

It was resolved that the responses to consultations on planning applications, made by the Planning & Environment Working Group and the Council since the previous meeting, as follows, be approved

Application number, Description, Location	Observations made to Planning Authority
Application Number: 16/0941/FUL Description: Alterations and extensions and change of use of ground floor to form Hairdressers/Beautician/Nail Bar (Class A1) and conversion of first floor to form one bedroom flat Location: 1 Cosby Road, Littlethorpe	No objections
Application Number: 16/0943/FUL Description: Alterations and extensions and change of use of ground floor to form office (Class A2) and conversion of first floor to form one bedroom flat Location: 1 Cosby Road, Littlethorpe	No objections
Application Number: 16/0974/HH Description: First floor side extension and porch to front Location: 4 Ridgeway, Littlethorpe	No objections
Application Number: 16/0982/HH Description: two storey rear extension and roof alterations to existing front porch and w/c Location: 97 Sycamore Way, Littlethorpe	No objections

Application Number: 16/0998/VAR Description: Variation of Condition 4 imposed on Planning Permission 10/0682/PX to amend the first floor window on the southern elevation Location: 21 Snowdrop Close, Narborough	No objections
Application Number: 16/1027/HH Description: Two storey and single storey front extensions plus single storey rear extension and associated works Location: 18 Honeycomb Close, Narborough	No objections
Application Number: 16/1075/HH Description: Ground floor side extension, rear extension and new porch Location: 6 Coltbeck Avenue, Narborough	No objections
Application Number: 16/1056/HH Description: two storey side and single storey rear extension Location: 29 Cosby Road, Littlethorpe	No objections
Application Number: 16/1054/HH Description: Single storey rear extension and rear dormer window Location: 19 Desford Road, Narborough	No objection to ground floor extension. However, it is considered the design and number of proposed dormer windows is out of character, bearing in mind this property is in the Conservation area.

12596 Planning & Environment

(b) Planning Decisions notified by the Planning Authority since the previous meeting:

All noted

Application number, Description, Location	Decision Details
16/0948/HH Installation of new dropped kerb and hardstanding, 15 Huncote Road, Narborough	APPROVAL
16/0974/HH First floor side extension and porch to front, 4 Ridgeway, Littlethorpe	APPROVAL
16/0998/VAR Variation of Condition 4 imposed on Planning Permission 10/0682/PX to amend the first floor window on the southern elevation, 21 Snowdrop Close, Narborough	APPROVAL
16/1056/HH Two storey side and single storey rear extension, 29 Cosby Road, Littlethorpe	APPROVAL
16/1075/HH Ground floor side extension, rear extension and new porch, 6 Coltbeck Avenue, Narborough	APPROVAL
16/0920/VAR Application to remove Condition 1 attached to planning permission 99/0350/1/PY (which restricts use of the site to Mr + Mrs Greenfield only and for animal rescue purposes.) Land At Riverside Way Littlethorpe	APPROVAL
16/1027/HH Two storey and single storey front extensions plus single storey rear extension and associated works, 18 Honeycomb Close, Narborough	APPROVAL

12597 Cemetery & Churchyard

Notes from a meeting with British Legion representatives on 20th September 2016, copied to all Members and noted. It was further noted that the application to fell the second Cypress tree had been approved and that Leicestershire County Council War Memorials Department had been notified of intended works to the War Memorial surrounds, as a matter of courtesy, but no response had been received to date.

12598 Community Engagement

a) CEWG - Village Show

Cllr Mrs Clark said that the Village Show on 3rd September had again been a successful event. The Journal had taken some photographs and had information regarding winners of all Cups, which was likely to be published in the October issue. A full report and financial report would be included in the next agenda. It was probable that next year's event would take place in the School Rooms on School Lane, Narborough, however once the new building was in use the Committee had plans to expand the event to make full use of the accommodation available and to provide a wider community experience.

12598 Community Engagement

b) CEWG – Youth Initiatives

To report end of Wheels Project for this summer and return of Reality Bus Project from 16th September 2016 on Narborough Park Car Park – Fridays 4.15 to 5.45pm, noted. Members requested reports on usage of both facilities to inform their decisions on budgeting for the forthcoming year.

12599 Community Engagement

c) CEWG – Neighbourhood Planning

Reminder – Neighbourhood Plan Interest Meeting at the Parish Centre on 22nd September 2016 at 7.30pm
Noted that Cllr Matthews is to facilitate the meeting along with Kevin Butcher from the Rural Community Council and Jake Atkinson from LRALC and Members are encouraged to attend.

12600 Parish Office Report

Acceptance of Licence Agreement with Leicestershire County Council for noticeboard outside library was ratified. Licence was agreed with Chairman and Vice-Chairman on 18th August in order to expedite transfer of business to N & L Community Library to enable planned opening date to go ahead.

12601 Correspondence Received

a) Rural Community Council (RCC)

Invitation to AGM on Thursday 20th October 2016, copied to all Members and noted

b) Tabled and noted invitation to Happy and Glorious at The Curve on 2nd October

c) Tabled and noted invitation to opening of Community Huntingdon's Disease Facility at Stewart House, Narborough on 16th November

12602 Additional Information Received and noted

a) LCR Autumn 2016

b) Clerks and Councils Direct September 2016

c) Natural World Summer 2016

d) Wildlife News Autumn 2016

e) HAGS/SMP Playground equipment leaflet

The meeting closed at 20.47