

**Minutes of the meeting of Narborough Parish Council held on 19th June 2018
At Littlethorpe Village Hall, Biddle Road, Littlethorpe**

Those present:

Chairman: Mrs A Clark

Councillors: M Ballard, N Bates, O Curran, Mrs J Forey, Mrs S Gamble, Mrs P Harrison, Mrs E Hersey, C Hudson
F G H Jackson, K Richardson, D Ross, T Matthews, A West, S Woodcock

Officers: Mrs J Whitehouse, Clerk to the Council Mrs J Swan, Deputy Clerk

17403 Apologies for absence

Apologies for non-attendance were accepted from Cllrs: R Chapman who was on holiday, T Richardson who had a family emergency and Mrs P Thomas who was unwell

17404 Chairman's Time

Cllr Kim Richardson was presented with a gift to recognise his office as Chairman in the preceding 2 years and thanked again for his contribution. It was noted that a letter in The Journal suggesting a defibrillator be installed in the phone box in The Square, Littlethorpe had been responded to advising it was already in hand. It was confirmed that the Groundsman had now returned to work full time

17405 Code of Conduct – Members' Disclosure of Interests and Requests for Dispensations

Cllr Matthews declared a non-pecuniary interest in minute reference 17410 as a District Councillor on the Planning Committee
Cllr Jackson declared a non-pecuniary interest in minute reference 17411a) as Chairman of LRALC

17406 Public Forum

- a) Matters referred from the Members' Surgery for information or referral to next agenda:
A resident raised a query regarding restricted vehicular access to the cemetery and it was referred to the Cemetery Working Group meeting for discussion

17407 Minutes of the previous meeting

It was resolved that the minutes of the meeting of the Council held on 15th May 2018, previously circulated, be taken as a true record, confirmed and signed, with the following amendment: Cllr Mrs Janet Forey was present at the meeting, but the minutes did not reflect this

17408 Matters arising from the minutes of the previous meeting, not included elsewhere on the agenda - none

17409 Policy & Finance

- a) **Finance and Administration**
- i) Financial Position as at 31st May 2018
It was resolved that the monthly Finance Report (copied to all members and filed with these minutes) which incorporates the Paid Expenditure Transactions Report be received and approved
- ii) Submission of the Council's Annual Return to the External Auditor, PK Littlejohn LLP was noted. The unaudited Annual Return had been published on the Parish Council's website and the inspection period was 11th June to 20th July inclusive

17409 Policy & Finance

b) **Sub Group – Special Projects – Parish Centre Redevelopment**

The Lead Member provided an update on progress which included the following key points:

- Service diversions had now been completed
- Piling works on Phase 2 commenced mid-June, to be followed by drainage work and concrete floor sections

17410 Planning

a) **Planning Application consultations responded to since the previous meeting:**

It was resolved that the responses to consultations on planning applications, made by the Planning Working Group and the Council since the previous meeting, as follows, be approved

Application number, Description, Location	Observations made to Planning Authority
Application Number: 18/0465/FUL Description: Demolition of existing accident repair centre and erection of 3 buildings to create residential accommodation for 14 no. one bedroom flats, including associated parking and amenity areas Location: 24 Coventry Road, Narborough	No objections

Application Number: 18/0489/FUL Description: Construction of 4 bedroom dwelling (including demolition of existing dwelling (revised scheme) Location: 116 Forest Road, Narborough	No objections
Application Number: 18/0499/HH Description: Single storey rear extension following demolition of existing extensions Location: 15 Chaucer Street, Narborough	No objections
Application Number: 18/0579/HH Description: First floor side extension Location: 25 The Burrows, Narborough	No objections
Application Number: 18/0459/HH (amended) Description: First floor extension reduced in width Location: 80 Forest Road, Narborough	No further comment
Application Number: 18/0618/HH Description: Single storey side and rear extension with demolition of existing conservatory Location: 4 Whitebeam Close, Narborough	No objection in principle although we do have some concerns regarding the size/boundaries of the proposed extensions relative to neighbouring properties
Application Number: 18/0672/HH Description: Single storey side extension Location: 5 Stable Close, Littlethorpe	No objections

b) **Planning Decisions notified by the Planning Authority since the previous meeting:** noted

Application number, Description, Location	Decision Details
18/0489/FUL Construction of 4 bedroom dwelling (including demolition of existing dwelling (revised scheme) 116 Forest Road, Narborough	APPROVAL
18/0499/HH Single storey rear extension following demolition of existing extensions 15 Chaucer Street, Narborough	APPROVAL
18/0332/FUL Retention of free-standing timber building to rear and erection of single storey outhouse extension 31 Leicester Road, Narborough	REFUSAL

c) **Other Planning Matters:**

- i) Temporary Road Closure of Station Road, Narborough for 2 nights, 20-21 June and 21-22 June to allow level crossing maintenance work – noted
- ii) New Street Trading Consultation received from Licensing Authority re. Glyn's Super Whippy – response advised no objection in principle providing formal condition of 100 metre exclusion zone around schools during term time was applied within the Parish - noted

17411 Public Spaces

- a) Byelaws - Legal advice sourced via LRALC was approved at a cost of £350
- b) Narborough & Littlethorpe Cricket Club's 150th Anniversary Celebration on 5th August 2018 – an invitation was circulated to all members during the meeting

17412 Community

- a) Notes from the Community Working Group meeting held on 5th June were circulated to members (a copy is filed with these minutes). It was confirmed that improved Christmas lights were a priority for 2018. The recommendation from the Working Group to introduce a new Community Cup, alongside the existing Jubilee and Millennium Cup awards was approved by Council. All members were asked to consider ideas for the Youth Initiatives budget for 2019/20

17413 Clerk's Report – noted and included the following items:

- i) Annual inspection of play areas successfully completed
- ii) Confirmation that Narborough Foxes Football Club porta cabin repairs completed
- iii) New office hours implemented from 4th June 2018 with no issues arising
- iv) Summer hanging baskets to be installed on lighting columns throughout the Parish on 20th June 2018
- v) Installation of bollard at cemetery completed, arrangements to be made via the Parish Office for access by persons with reduced mobility. To be further discussed at Working Group meeting
- vi) Fun Day on Narborough Park arranged for Friday 10th August, 10am to 4pm

17414 Correspondence Received

- a) Blaby District Council
 - i) News Release – Environmental crime penalties increased – emailed to members – noted

- b) Leicestershire County Council
 - i) Invitation to Annual Parishes Liaison Event on 9th July – Cllrs Jackson, Mrs Harrison and K Richardson to attend

17415 Additional Information Received – all noted

- a) The Beat – Police Update June 2018
- b) Volunteering opportunity with A Place to Grow – emailed to members
- c) Invitation to Leicestershire & Rutland Playing Fields Association AGM on 26th June 2018

The meeting closed at 8.10 pm