

**Minutes of the meeting of Narborough Parish Council held on 19th March 2019
At Littlethorpe Village Hall, Biddle Road, Littlethorpe**

Those present:

Chairman: Mrs A Clark

Councillors: N Bates, R Chapman, O Curran, Mrs J Forey, P Gallacher, Mrs S Gamble, Mrs E Hersey
C Hudson, F G H Jackson, T Matthews, K Richardson, T Richardson, D Ross, Mrs P Thomas,
M Woodier

Officers: Mrs J Whitehouse, Clerk to the Council
Mrs J Swan, Deputy Clerk

17526 Apologies for absence

Apologies for non-attendance were accepted from Cllr M Ballard who had a prior engagement

17527 Chairman's Time - none

17528 Presentation from Finding Fitness Ltd

Jack Hubbard of Finding Fitness Ltd explained to members their holiday club proposal. This would be lottery funded offering 20 places per day to primary school children to take part in a variety of different sports and activities between 9.30 and 3.30 pm during pre-arranged school holiday weeks. Sessions would be offered free of charge to parents. The idea was enthusiastically received and Members agreed that the Clerk should liaise with Finding Fitness with a view to implementing the proposal at the earliest dates possible, allowing time for the funding bid to be submitted.

17529 Code of Conduct

- a) Cllr T Richardson declared a non pecuniary interest in items 17537 c) and 17538 in his capacity as a District Councillor.
- b) Withdrawal of dispensations – following advice from LRALC, members were advised that existing dispensations granted to anyone in a position of influence or general management of an organisation would be withdrawn and such dispensations would not be granted in the future. This included committee members of such organisations.

17530 Public Forum

The removal of the concrete base in Littlethorpe Village Hall carpark was raised by the Chairman as a potential health and safety risk and Members were advised that Cllr Bates would bring a proposal to the next meeting.

17531 Minutes of the previous meeting

It was resolved that the minutes of the meeting of the Council held on 19th February 2019 previously circulated, be taken as a true record, confirmed and signed

17532 Matters arising from the minutes of the previous meeting, not included elsewhere on the agenda

Minute number 17520 – it was noted that an informative article has been sent to The Journal explaining the work of the Parish Council.

17533 Co-option to fill a vacancy in Narborough & Littlethorpe Ward

Members were very pleased to see the level of interest shown in the vacancy and asked the Clerk to relay their thanks to those who had applied. In view of the proximity of the elections in May, it was agreed not to co-opt at this time but to encourage interested parties to stand at the election.

17534 Policy & Finance

a) **Finance and Administration**

- i) It was resolved that the monthly Finance Report to 28th February 2019 incorporating the paid expenditure transactions totalling £18,571.54 and received income transactions totalling £2,390.26 (copied to all Members and filed with these minutes) be received and approved
- ii) Policy & Finance Working Group Report – referred to Confidential Session at Minute 17540

b) **Sub Group – Parish Centre Redevelopment**

The Lead Member’s reports were tabled at the meeting (copies are filed with these minutes). Main points included:

- Electrical 2nd fix 80% complete
- Carpentry 1st fix complete, 2nd fix 70% completed
- Suspended ceilings underway and all sun tunnels complete
- Scaffolding to be removed shortly after completion of guttering
- Further issues with gas/electricity reconnection, options for installing underfloor heating being considered

c) **Sub Group – Cemetery/Churchyard/War Memorials**

Further to Cllr K Richardson’s report to the February meeting, the following proposal was made after consultation with Littlethorpe residents and Littlethorpe Community Association:

A replacement plaque (to be bonded over existing plaque) be commissioned by the Parish Council, at an approximate cost of £2500, to include the 13 known names of those who died during both the world wars. This would enable existing errors to be corrected. In addition, a roll of honour, listing those who served in all conflicts, be commissioned on parchment, framed and hung in Littlethorpe Village Hall, with Littlethorpe Community Association and local residents fundraising to cover the cost. Members thought this was an excellent solution and agreed to the proposal. Memorial grant options to be considered by Cllr K Richardson.

17535 Planning

a) **Planning Application consultations responded to since the previous meeting:**

It was resolved that the responses to consultations on planning applications, made by the Planning Working Group and the Council since the previous meeting, as follows, be approved;

Application number, Description, Location	Observations made to Planning Authority
Application Number: 19/1529/FUL Description: Amended plans showing one dwelling Location: Land to South East of 2A Victoria Street, Narborough	No objections
Application Number: 19/0203/HH Description: Single storey front extension Location: 20 Sharpe Way, Narborough	No objections
Application Number: 19/0202/HH Description: Demolition of existing rear extension and replacement single storey rear extension with pitched roof Location: 10 Bell Lane, Narborough	No objections
Application Number 19/0175/HH Description: Alterations to existing vehicular access and boundary wall Location: Ivy House, 2 Desford Road, Narborough	Objection on grounds of disproportionate negative impacts on important component of Conservation Area for minimal gains in terms of visibility

b) **Planning Decisions notified by the Planning Authority since the previous meeting:**

Application number, Description, Location	Decision Details
19/0064/HH Proposed 2 storey side extension and single storey rear extension 11 Roy Close, Narborough	Approval
18/1716/HH Single storey side and rear extension and new dormers, render and cladding 74 Forest Road, Narborough	Approval

19/0017/ADV Erection of two fascia signs and an internal entrance sign displaying name of the building The Parish Centre, Desford Road, Narborough	Approval
19/0032/TPO Crown reduction of 1 Maple, 2 Beeches and pruning of 1 Monkey Puzzle Littlethorpe House, 10 The Square, Littlethorpe	Approval
18/1594/LBC Internal alterations including repositioning the staircase, structural works to strengthen the building and dry lining, removal of porch and works to repair/rebuild sections of the single storey extension to the front of the building 11 Church Lane, Narborough	Approval
19/0105/HH First floor side extension and pitched roof over single storey front projection 62 Carlton Avenue, Narborough	Approval

Planning - Other Matters

- c) i) Street Trading Consent Consultation – Eric’s Ice cream – the Lead Member of the Working Group confirmed that, in line with the Council’s previous stance of not operating within a 100 metre radius of schools on public health and public safety grounds, it had objected to this application
- ii) Telecommunications Upgrade Consultation, Leicestershire Ambulance HQ, Narborough – no concerns noted
- iii) Gladman Developments – a meeting has been arranged with members of the Working Group and any such discussions would be on the understanding that they are without prejudice to any position the Council may take on a future planning application. The Lead Member also reiterated that the proposed development fell outside the scope of the Local Plan

17536 Public Spaces

a) Byelaws

The Lead Member confirmed that MHCLG had agreed to have an informal look at the proposed Byelaws, prior to formal submission, and he was liaising with the Clerk to arrange this.

17537 Clerk’s Report – noted and included the following items

- a) Recreation Ground water – surface water drainage and non return to sewer charges to be challenged
- b) Summer Fun Days on Narborough Park booked for Friday 19th July and Saturday 17th August 2019
- c) Leicester Road car park – a free 20 minute bay to be introduced, date to be confirmed by Blaby District Council
- d) Bike racks to be installed close to Narborough Park car park following request from young people

17538 Correspondence Received – noted

Blaby District Council’s Growth Plan

17539 Additional Information Received – noted

The Beat - Police Update March 2019

17540 CONFIDENTIAL SESSION

Cllr G Jackson declared an interest in item 2ii) of the Report of the Policy & Finance Working Group Meeting held on 25th February 2019, in his capacity as Chairman of LRALC and he left the room while this was discussed.

All the recommendations contained in the Report relating to staff salaries, mileage and job evaluation were approved by Members. Other non-confidential matters raised at the Working Group meeting, and included in the report, were noted, including plans to introduce a Facebook page and an opportunity to “Meet the Councillors” at an alternative time from that available at the Parish Council Meeting. Cllr Alan West’s resignation was also discussed and the Clerk confirmed a letter of thanks had been sent on behalf of Members and staff in recognition of his valuable contribution to the work of the Parish Council.

The meeting closed at 20.51