

**Minutes of the meeting of Narborough Parish Council on 18th April 2023 at 7.30 pm
Held at The Parish Centre, Desford Road, Narborough**

Those present:

Chairman: Cllr F G H Jackson

Councillors: T Bates, R Chapman, Mrs A V Clark, O Curran, Mrs J Forey, T Matthews, T Richardson,
D Ross

Officers: Mrs J Whitehouse - Clerk, Mrs J Swan - Deputy Clerk

Public present: none

18091 Apologies for absence – It was resolved to accept and approve apologies from Cllr A Barratt and Cllr N Vaillant Hill.

18092 Chairman’s Time - The Chairman welcomed everyone to the meeting and reported that the Chairman’s At Home event held on 24th March 2023 had gone well and he thanked all staff involved for their hard work to make it a success.

18093 Code of Conduct - Members’ Disclosure of Interests and Requests for Dispensations – None

18094 Minutes of the previous meeting

It was resolved that the minutes of the meeting of the Council held on 21st March 2023 be taken as a true record, confirmed and signed by the Chairman.

18095 Matters arising from the minutes of the previous meeting, not included elsewhere on the agenda - none

18096 Election Update

Notices of uncontested elections for both Narborough & Littlethorpe Ward and Pastures Ward have been received, with 12 candidates in total elected to the Parish Council. The new Council sits for the first time on 16th May 2023.

18097 Policy & Finance

Finance and Administration

- a) No finance reports were available due to year end preparations. Members were provided with a Budget Comparison document (subject to minor change) highlighting key points on the year’s income and expenditure, for information.
- b) Members reviewed the document entitled “Internal Control Systems to Prevent or Detect Fraud” and it was resolved to approve it with no amendments.

18098 Planning

a) **Planning Application consultations responded to since the previous meeting**

It was resolved that the responses to consultations on planning applications, made by the Planning Working Group and the Council since the previous meeting, as follows, be endorsed and approved:

Application number, Description, Location	Observations made to Planning Authority
23/0041/HH 2 Honeycomb Close, Narborough Erection of 1.8m high boundary fence	No objection
23/0008/HH 17 Alyssum Way, Narborough Single storey side extension	No objection
22/1115/HH Tall Pines, Homer Drive, Narborough Amendments including reduction of height to proposed garage and removing balcony	No objection

b) **Planning Decisions notified by the Planning Authority since the previous meeting:** noted

Application number, Description, Location	Decision
23/0008/HH 17 Alyssum Way, Narborough Single storey side extension	Approval (NPC No objection)
23/0020/FUL 62 Coltbeck Avenue, Narborough Single storey rear extension with proposed porch to front. Front extension to garage and partial conversion to a dog grooming space.	Approval (NPC no objection provided the business is restricted to normal daytime trading hours)
23/0004/HH 2 Pimpernel Close, Narborough Retrospective application for 1.8m close boarded fencing	Refusal (NPC no objection)
23/0059 63 Cosby Road, Littlethorpe Two storey front extension and canopy, garage conversion, associated alterations, single storey rear extension and fenestration alterations	Approval (NPC no objection)

18099 Community

Members were asked to promote the Tea Dance to celebrate the King's Coronation to be held on Sunday 7th May, 2.00 pm – 4.00 pm at the Parish Centre. Free tickets are available by ringing the Parish Office and refreshments will be on sale.

18100 Clerk's Report – noted and included the following items:

- a) Littlethorpe Community Association will be cleaning the railings on Station Road on 30th April 2023 (an appropriate licence has been obtained).
- b) An application for Lottery Funding for Children's Holiday Clubs has been made.

18101 Other Correspondence

- a) **Leicestershire Police**
April 2023 Newsletter – emailed to Members - noted.
- b) **Leicestershire County Council** – all noted
 - i) Press Release – Temporary Traffic Regulation Order, Cosby Road, Littlethorpe 13th/14th April 2023 for highway infrastructure works – emailed to members
 - ii) Press Release – Temporary Traffic Regulation Order, Warwick Road, Littlethorpe, 17th April 2023 for 30 days for installation of a new sewer connection and associated developer work – emailed to members

The meeting closed at 7.50 pm