

**Minutes of the meeting of Narborough Parish Council on 19th July 2022 at 7.30 pm
Held at The Parish Centre, Desford Road, Narborough**

Those present:

Chairman: Cllr F G H Jackson

Councillors: A Barratt, N Bates, R J Chapman, Mrs A V Clark, O Curran, J Forey, T Matthews, T Richardson, D Ross,
Ms N Vaillant Hill

Officers: Mrs J Whitehouse, Clerk
Mrs J Swan, Deputy Clerk

Public present: 0

17993 Apologies for absence: Apologies were received and accepted from Cllr A Allbut-King. Apologies were also received and accepted for Cllrs J Forey, T Matthews and T Richardson, but all were able to join the meeting, as noted below, and signed the attendance record.

17994 Chairman's Time – The Chairman welcomed everyone to the meeting and reported some changes affecting All Saints Church and St Pius X Church. The licensing of the Reverend Stewart Betts is to take place on 6th September 2022 and he will become Priest in Charge Designate of the Parish of All Saints Narborough and Littlethorpe. At St Pius X, Monsignor John Hadley will be retiring on 3rd October and Father Joel Mwalorgie, currently of Melbourne and Castle Donnington will take over by 7th October 2022.

The Chairman also noted that an additional urgent item had been submitted for consideration under Policy & Finance.

17995 Code of Conduct - Members' Disclosure of Interests and Requests for Dispensations – None declared

Cllrs Forey and Richardson joined the meeting.

17996 Public Forum

- a) Matters referred from Members' Surgery – none
- b) Correspondence received
 - i) An update on parking/obstruction on Huncote Road, Narborough had been received from the local Police team who had contacted the Honda garage and explained part of the problem was caused by the vehicle transporters blocking the pavement. The garage manager was sympathetic and agreed to direct deliveries to a more suitable location. Cllr T Richardson had raised parking/obstruction on Huncote Road with the Police and Crime Commissioner, who would update him in due course and Cllr Richardson had also updated the resident who originally raised concerns.

17997 Minutes of the previous meeting

It was resolved that the minutes of the meeting of the Council held on 21st June 2022 be taken as a true record, confirmed and signed by the Chairman.

17998 Matters arising from the minutes of the previous meeting, not included elsewhere on the agenda –

Minute 17989 vi) Working Group Appointments – it was noted that the first meeting of the Littlethorpe Village Hall Working Group had been delayed due to holidays and was scheduled for September 2022.

17999 Parish Councillor Vacancies in Narborough & Littlethorpe and Pastures Wards

No expressions of interest had been received

Cllr Matthews joined the meeting.

18000 Policy & Finance

a) Finance and Administration

- i) It was resolved that the monthly Finance Reports (copied to all members and filed with these minutes) which incorporate the Paid Expenditure Transactions for June 2022 totalling £33,015.58 and Received Income Transactions for June 2022 totalling £4,036.75 be received and approved.
- ii) The Budget comparison report at 30th June 2022 (1st Quarter) was circulated to members and noted.
- iii) It was resolved to approve additional expenditure of £5,682 on the Christmas Decorations budget to increase the number of lighting column motifs from 32 to 38 and includes all associated costs of structural testing and electrical socket installation for the additional columns. Adequate funds remain to cover the remaining obligations of the Christmas Decorations budget by drawing on funding received.
- iv) It was resolved to delegate responsibility to Policy & Finance Working Group to agree a plan of action to dispose of the grounds maintenance van and purchase a replacement vehicle, looking at all options available, including electric vehicles.

b) *Code of Conduct* – it was resolved to adopt the new Code of Conduct which is based on the District Council’s model.

18001 Planning

a) Planning Application consultations responded to since the previous meeting

It was resolved that the responses to consultations on planning applications, made by the Planning Working Group and the Council since the previous meeting, as follows, be endorsed and approved.

Application number, Description, Location	Observations made to Planning Authority
22/0505/FUL 22A Coventry Road, Narborough Change of use of shop to dwellinghouse. Proposed first floor rear extension and alterations	No objection but some concerns about the lack of off-road parking
22/0555/FUL Bungalow Farm, 53A Cosby Road, Littlethorpe Demolition of existing brick and timber building and storage containers. Proposed new office (Class B1) and storage space/warehouse (Class B8) relating to the business	No objection, subject the full flood risk assessment considering whether surface water runoff from the increased impermeable surfacing will cause significant runoff into nearby water courses
22/0498/HH 26 Desford Road, Narborough Single storey side and rear extension including removal of chimney stack	No objection
22/0492/HH 31 Hardwicke Road, Narborough Single storey side extension	No objection

b) **Planning Decisions notified by the Planning Authority since the previous meeting: None**

c) Planning – Other Matters – All noted

- i) Formalisation of address – 8 Regent Street, Narborough
Description: Postal numbering – Erection of 1 New Dwelling
Site adjacent 10 Regent Street, Narborough
- ii) Formalisation of address – 59 Cosby Road, Littlethorpe
Description: Postal numbering – Erection of 1 New Dwelling
Site adjacent 61 Cosby Road, Littlethorpe

18002 Public Spaces

It was resolved to revisit the option of resurfacing the overflow parking area to Narborough Park Car Park (which is only usable during the summer months due to its grasscrete surface) to create more permanent surfacing similar to that in the main car park and improve its capacity.

18003 Clerk's Report – noted and included the following items:

- a) The new Cemetery Section (R) was underway. Plans had to be adapted to manage the slope resulting in increased expenditure of approximately £800 on the project, which was agreed with the Chairman.
- b) Office alterations were stalled due to delays with Building Control.
- c) Antisocial behaviour incidents at Narborough Park and outside the library were being dealt with by the Police and via Blaby District's Antisocial Behaviour team
- d) A part time Admin Assistant had joined the office team on a temporary contract to assist with venue bookings and was settling in well
- e) A work experience student from Brockington College spent a very successful week with the grounds maintenance team in July, getting involved in a variety of tasks.

18004 – Other Correspondence

Blaby District Council

- a) New electoral arrangements for Blaby District Council – emailed to members – noted
- b) Car Park Strategy. It was confirmed that the Car Park Strategy had been approved by Blaby District Council at its full council meeting that evening. A statement had been prepared for release on the website and social media platforms, in the eventuality that the Car Park Strategy was approved, outlining the Parish Council's disappointment at the decision, with a copy sent to the Strategic Director at Blaby District Council for information. Members endorsed the release of this statement, with Councillors Richardson, Forey and Matthews abstaining.

The meeting closed at 20.14