

AGENDA

For the meeting of Narborough Parish Council

On Tuesday 18th December 2018 at 7.30pm

At Littlethorpe Village Hall, Biddle Road, Littlethorpe, LE19 2HE

(correspondence / reports relating to items marked * are enclosed for Members)

1. **Apologies for Absence**
2. **Chairman's Time**
3. **Code of Conduct – Members' Disclosure of Interests and Requests for Dispensations**
4. **Public Forum**
 - a) Matters referred from the Members' Surgery for information or referral to next agenda
5. **Minutes of the previous meeting**

To approve the minutes of the meeting of the Council held on 20th November 2018*
6. **Matters arising from the minutes of the previous meeting, not included elsewhere on the agenda**
7. **Policy & Finance**
 - a) **Finance and Administration**
 - i) Finance report to 30th November 2018*
 - ii) NLLGA Self Management Agreement*
 - b) **Sub Group – Parish Centre Redevelopment**

Report from Lead Member on latest developments
 - c) **Sub Group – Cemetery & Churchyard**

Approval of revised Rules and Regulations, Fees and Memorial Schedule, effective 1st January 2019*
 - d) **Sub Group – Staffing**

Update on Team Leader appointment
8. **Planning**
 - a) **Planning Application consultations responded to since the previous meeting:**

Application number, Description, Location	Observations made to Planning Authority
Application Number: 18/1454/HH Description: Single storey front, side and rear extension, and side extension to garage. Location: 19 Kingsbridge Close, Narborough	No objections
Application Number: 18/1464/HH Description: Two storey side extension, existing garage conversion and first floor side and rear extension, single storey rear extension including conservatory, new front porch, increased front canopy, increased vehicular hardstanding and extension to the existing dropped kerb (revised scheme) Location: 2 Canons Close, Narborough	No objections
Application Number: 18/1473/BDC Description: Single storey front extension to provide new civic entrance and IT training hub, single storey extension to internal courtyard and various internal alterations and works Location: Council Offices, Desford Road, Narborough	No objections

Application Number: 18/1443/ADV Description: Display of an internally illuminated projecting sign and a non-illuminated post sign Location: 12 Cosby Road, Littlethorpe	No objections but request planning authority to consider any representations made by the County about road safety aspects
Application Number: 18/1481/HH Description: Single storey front extension to form porch Location: 19 Desford Road, Narborough	No objections
Application Number: 18/1529/FUL Description: Proposed demolition of garage/storage buildings and construction of pair of semi-detached dwellings Location: Land to South East of 2A Victoria Street, Narborough	No objections
Application Number: 18/1540/HH Description: Proposed single storey rear extension and demolition of existing conservatory Location: 6 Bingley Road, Littlethorpe	No objections
Application Number: 18/1548/LBC Description: Refurbishment and replacement of windows and door to church building and manse Location: Congregational Church, School Lane, Narborough	No objections

b) **Planning Decisions notified by the Planning Authority since the previous meeting:**

Application number, Description, Location	Decision Details
18/1359/HH Two storey side extension 17 Woodhouse Road, Narborough	Approval
18/1295/HH Two storey side and single storey front and rear extension (re-submission of 18/0369/HH) 2 Wakeley Close, Narborough	Approval
18/1346/FUL Formation of raised timber decking area, timber pergola and area of block paving, including the removal of external low walling Plough Inn, 7 Station Road, Littlethorpe	Approval
18/1347/LBC Formation of raised timber decking area, timber pergola and area of block paving, including the removal of external low walling Plough Inn, 7 Station Road, Littlethorpe	Approval
18/1380/VAR Variation of condition 2 (approved plans) attached to planning permission 15/1579/FUL 45 Cosby Road, Littlethorpe	Approval
18/1464/HH Two storey side extension, existing garage conversion and first floor side and rear extension, single storey rear extension including conservatory, new front porch, increased front canopy, increased vehicular hardstanding and extension to the existing dropped kerb (revised scheme) 2 Canons Close, Narborough	Approval
18/1454/HH Single storey front, side and rear extension and side extension to garage 19 Kingsbridge Close, Narborough	Approval

c) **Other Planning Matters:**

- i) Advance Notice of Temporary Traffic Regulation Order – Temporary Road Closure, Station Road, Littlethorpe to allow Severn Trent Water to replace lead water pipe. Not anticipated to exceed a period of 3 days commencing 2 January 2019
- ii) Review of the Leicestershire Planning Obligations Policy Guidance – response submitted and on file

9. Public Spaces

- a) Soar Natural Flood Management Project

10. Clerk's Report* update including the following matters

- a) IT equipment update
- b) Cemetery maintenance
- c) Christmas closing
- d) Cemetery Management training

11. Correspondence Received

- a) **LRALC**
2018 Newsletter no. 5 – emailed to members

12. Additional Information Received

- a) The Beat – Police update for December 2018 and Road Safety Booklet – emailed to members

The Chairman invites all those present to join her for Festive Refreshments and wishes all a Merry Christmas and Happy and Healthy New Year