

AGENDA

for the MEETING of NARBOROUGH PARISH COUNCIL
on TUESDAY 20th October at 7.30pm
at Littlethorpe Village Hall, Biddle Road, Littlethorpe LE19 2HE
(correspondence/reports relating to items marked * are enclosed for members)

1 Apologies for Absence

2 Chairman's Time

3 Presentation Everards Meadows

Tim Ward from Everards Brewery and Jon Evans from FPCR will be attending the meeting to present detailed proposals for Everards Meadows site, Soar Valley Way, Leicester

4 Code of Conduct - Members' Disclosure of Interests & Requests for Dispensations

5 Public Forum, including as required:

- (a) Matters referred from the Members' Surgery for information or referral to next agenda
- (b) Correspondence Received:
Emails received from Ms Marshall and on behalf of Mr Morris thanking the Council for supporting them for their trip to South Africa during the summer of 2016. Both young people have also agreed to give a presentation to Council on their return.

6 Minutes of the Previous Meeting

Approve the minutes of the meeting of the Council held on 15th September 2015*

7 Matters Arising, not included elsewhere on the Agenda

8 Co-Option of Councillor for a vacancy in Narborough & Littlethorpe Ward

No expressions of Interest received

9 Planning & Environment (*Planning applications, Strategic District/County planning consultations, with responsibility delegated to the Lead Member to determine responses to local planning applications in consultation with not less than one other member of the Working Group should the need arise due to the Planning Authority timetable*).

(a) Planning application consultations received since the previous meeting

Application - number, details, location, applicant (including amended applications)	Observations made by Planning Applications Working Group or to be made by Council
15/0649/HH 2 Bradgate Close, Narborough Proposed wall, fencing and railings to front and side boundaries	No objections
15/1076/HH Pingle Farm, Seine Lane, Enderby Erection of a summer house and detached single storey building for domestic pets	No objections
15/1119/HH 3 Lord Close, Narborough Single storey rear extension	No objections
15/1058/TPO Forest House, Forest Road, Narborough Works to various trees	No objections
15/1136/HH 16 Woodhouse Road, Narborough Double storey side & single storey rear extensions	No objections

- (b) Planning decisions notified by planning authorities since the previous meeting:
Planning decisions are not notified to the Parish Council, The Planning Authority is Blaby District Council and its website shows decisions on individual applications
www.blaby.gov.uk

- (c) To consider taking up option to produce a Neighbourhood Plan*

- (d) Notification of formal addresses for Data Centres at Santander being:
Santander UK plc Building 8 (9) King Edward Avenue, Narborough, Leicester
- (e) LCC Temporary Road Closure of Station Road, Narborough at level crossing between 22.00 and 06.00 hours on 26th and 27th October 2015 to facilitate maintenance on the level crossing
- (f) Consultation on Car Parking Provision within Blaby District.* Members are requested to provide their comments by 13 November in order that a report can be compiled in good time. Members may respond to the Planning and Environment Working Group via the office email address.
- (g) LCC Consideration for potential relocation of bus stop on Leicester Road, Narborough.* Site meeting to take place on Thursday 22nd October at 4pm.
- (h) BDC Draft Open Space Review - 200 page document read and summarised* by Cllr Ross. Anomalies advised to Blaby District Council for correction prior to finalised document

10 Property & Amenities (*Parish Centre & Littlethorpe Village Hall, Parish Improvements*)

- (a) To discuss opportunity to commission set of photos of the parish from the air. To be taken prior to demolition of existing Parish Centre.
- (b) To discuss future of Christmas lighting at Station Road, Littlethorpe
- (c) To discuss possibility of planting on roundabout outside the Pastures Primary School*

11 Parish Assets Development

The Architect has provided several sketch floor plans and “initial volume studies” for the new Parish Centre. The next stage is for the delegated Members, Clerk and Deputy Clerk to meet with Haywards Architects in early November to work on a draft for public display on 17th November prior to the Council meeting in the evening. Members of the public and Councillors will then have the opportunity to make comments / suggestions for consideration by the Architects in drawing up the final plans for approval.

12 Civics (*Annual Awards, Village Show, Crime and Disorder*)

Annual Awards are usually considered at the meeting in December. Members are reminded to make their recommendations in good time on the pro forma provided*

13 Policy & Finance (*Finance, Standing Orders, Financial Regulations, Health & Safety, Freedom of Information, Code of Conduct, devolved responsibilities, Emergency Planning*)

(a) Finance and Administration

- i. Financial position at 30th September 2015*
- ii. Report of meeting of Policy and Finance Working Group on 28th September including recommendations for dealing with Pensions Auto-enrolment and Sports Club Agreements*
- iii. To report that all Grounds staff had been subject to successful appraisals. The 3 Parish Maintenance Operatives had all completed a positive probationary stage and were taken on as permanent staff with effect from 1st October with a move to Level 2 from this date. The second Street Orderly was also made a permanent employee of the Council.

(b) Health and Safety

- i. Trees at the Recreation Ground and Allotments site were awaiting works by the Tree Surgeon as soon as practicable
- ii. Several of the deeper potholes at the Recreation Ground were filled with pea shingle and concrete in early October to avoid potential damage to vehicles

(c) **Recreation Ground, Sports Association**

A meeting has been arranged with the Council solicitor, Chairman and Clerk for Tuesday 3rd November to discuss the final drafts for Agreements with Sports Clubs

(d) **Garden Allotments, Gardeners' Association**

To receive the minutes of the meetings of N & L Leisure Gardeners' Association of 4th August and 1st September 2015

14 Parks & Open Spaces (*Narborough Park, Littlethorpe Park, Hardwicke Road Play Area, Six-Acre Field Open Space, Thorpe Meadows, Cemetery*)

- (a)
 - i. Report re quotes received for new equipment at Hardwicke Play Area and Littlethorpe Park and extension to wet pour areas on Hardwicke Play Area*
 - ii. New basket required for the basket swing at Narborough Park to facilitate repairs to the equipment at a cost of £790 ex VAT
 - iii. New mushroom seat tops required for repairs at Hardwicke Play Area at a cost of £132 each ex VAT x 5(£660) to fit existing bases
- (b) To report positive decision to request for S106 funding for 20 bins in parish open spaces in the sum of £4439. Bins are on order and expected by 5th November for installation by PMOs
- (c) To report completion of replacement fencing at Narborough Park - damaged section and to park gate as required
- (d) To report successful conclusion to the Wheels Project at Narborough Park for 6 weeks over the summer
- (e) To report requirement for services of Pest Control Company at Littlethorpe Park for mole trapping, underway from 7th October

15 Cemetery Enhancement

Report of Lead Member including proposed Schedule of Works and recommendations for consideration*

16 Closed Churchyard

- i. To report completion of works to reinstate stone pier at entrance, removed for safety reasons some time ago. Repairs to inside back wall and re-pointing to front wall also completed.
- ii. Sourcing of oak post to replace unusable original to be decided in relation to suggestion for new gates (see Cemetery Enhancement Report)

17 Information Received

(available for Members' inspection in 'Information' Folder)

- Leicestershire County Council - Leicestershire Matters Autumn 2015
- Leicestershire Footpath Association -
 - Newsletter Autumn 2015
 - Programme of Walks Winter 2015 / 16
- Clerks and Councils Direct September 2015
- LCR (formally Local Council Review) Autumn 2015

*It is proposed under the **Public Bodies (Admissions to Meetings) Act 1960** that in view of the confidential nature of the business about to be transacted the press and public be excluded and therefore they are instructed to withdraw*

18 CONFIDENTIAL - Sensitive Commercial Matter

Potential purchase of additional land in the parish - update