

# AGENDA

For the meeting of Narborough Parish Council

On Tuesday 17<sup>th</sup> October 2017 at 7.30pm

At Littlethorpe Village Hall, Biddle Road, Littlethorpe, LE19 2HE

(correspondence / reports relating to items marked \* are enclosed for Members)

1. **Apologies for absence**
2. **Chairman's Time**
3. **Code of Conduct – Members' Disclosure of Interests and Requests for Dispensations**
4. **Public Forum**
  - a) Matters referred from the Members' Surgery for information or referral to next agenda
5. **Minutes of the previous meeting**

To approve the minutes of the meeting of the Council held on 19<sup>th</sup> September 2017\*
6. **Matters arising from the minutes of the previous meeting, not included elsewhere on the agenda (for information only)**
7. **Policy & Finance (Finance, Council Policies, Freedom of Information, Code of Conduct, Grants, Emergency Planning)**
  - a) **Finance and Administration**
    - i) Financial Position as at 30<sup>th</sup> September 2017\*
    - ii) Policy & Finance Meeting to discuss policies, charges etc arranged for 24<sup>th</sup> October at 7.00 pm at LVH
    - iii) Data Protection (GDPR) training at LRALC on 27<sup>th</sup> September attended by Clerk, Deputy Clerk, Cllrs Jackson and Mrs Clark. Informative session but specific impact of regulations on Parish Councils still to be filtered down as position is clarified
  - b) **Sub Group - Staffing**
    - i) Update from Lead Member on office vacancy
7. **Policy & Finance**
  - c) **Sub Group – Recreation Ground (Narborough & Littlethorpe Cricket Club, Narborough Foxes Football Club, Narborough & Littlethorpe Leisure Gardeners' Association, Leicestershire Wildlife Trust – Narborough Bog)**
    - i) Findings of preliminary meeting with consulting engineers PRP on 7<sup>th</sup> September regarding options for surfacing at Recreation Ground\*
    - ii) Minutes of NLLGA meetings held on 5<sup>th</sup> September and 3<sup>rd</sup> October 2017 are available on file and included the following points:
      - 8 people on waiting list at 3<sup>rd</sup> October
      - Water to be turned off on 1<sup>st</sup> November
      - NLLGA AGM to be held on 5<sup>th</sup> December
      - Concerns raised over the dilapidated condition of the football porta cabins and the potential to attract vandalism to the site as a whole
7. **Policy & Finance**
  - d) **Sub Group – Special Projects – Parish Centre Redevelopment**

Update from Lead Member\*
8. **Planning & Environment (Planning Applications, Strategic District / County Planning Consultations)**
  - a) **Planning Application consultations responded to since the previous meeting:**

Application number, Description, Location	Observations made to Planning Authority
Application Number: 17/1134/HH Description: Single storey front, side and rear extensions, with a new first floor and an increased dropped kerb Location: 3 Boswell Street, Narborough	No Objections

Application Number: 17/1084/HH Description: First floor and two storey side extension and single storey rear extension and conversion of garage Location: 38 Cosby Road, Littlethorpe	No Objections
Application Number:17/1149/FUL Description: Replacement 2.4 high perimeter fencing to southern boundary Location: Warehouse, Station Road, Narborough	No Objections

8. **Planning & Environment** (*Planning Applications, Strategic District / County Planning Consultations*)

b) **Planning Decisions notified by the Planning Authority since the previous meeting:**

Application number, Description, Location	Decision Details
17/1023/HH Single storey extensions and alteration and partial conversion of garage to form family room and bedroom, 53 Broom Way, Narborough	APPROVAL
17/1096/HH First floor front extension, existing conservatory demolition replaced with single storey rear extension and roof reconfiguration, 2 Bell Lane, Narborough	APPROVAL
17/1065/HH Single storey rear extension, 61 Sycamore Way, Littlethorpe	APPROVAL
17/1084/HH First floor and two storey side extension and single storey rear extension, 38 Cosby Road, Littlethorpe	APPROVAL
17/1134/HH Single storey front, side and rear extensions, with a new first floor and an increased dropped kerb, 3 Boswell Street, Narborough	APPROVAL

9. **Community Engagement**

a) **CEWG - Village Show**

Accounts for Village Show held on 2<sup>nd</sup> September 2017\*

10. **Parish Office Report** (*Property maintenance, Vehicles & Machinery, Health & Safety, Neighbourhood Policing, Events, Local Information*)

- a) To report further deterioration to structure of sectional garage at rear of Littlethorpe Village Hall. It is understood that initial damage was caused by a vehicle colliding with it. It was not repairable by our PMOs who advised that a complete new section was required. It is believed to be owned and used by Littlethorpe Community Association who are responsible for its upkeep and as it is structurally unsound its maintenance becomes imminent as a potential health and safety matter
- b) To report that the issues with trees in The Square and on Station Road raised at the previous meeting by a member of the public have been dealt with as health and safety matters. However our grounds staff are concerned that the tree in The Square may need further investigation by the Tree Warden and possible referral to Leicestershire County Council
- c) To report that PCSO Leigh Flannery has now officially taken over from Mike Walker, who has moved on to Fosse Villages

11. **Correspondence Received** (*Letters, emails, flyers and information from other bodies*)

a) **Leicestershire & Rutland Association of Local Councils (LRALC)**

- i) Report of Chairman on attendance at " Leicestershire's Future" and the role of Parish & Town Councils – Big Discussions about Great Communities event held on 5<sup>th</sup> October 2017

b) **Blaby District Council (BDC)**

- i) Community Governance Review – Lubbethorpe\*

12. **Additional Information Received** (*Magazines, Newsletters, Brochures and Periodicals*)

- a) Leicestershire Footpath Association – Newsletter Autumn 2017
- b) Rural Community Council – invitation to Annual General Meeting at 6.00 pm on Monday 30<sup>th</sup> October 2017 at Birstall Golf Club
- c) Friends of Narborough Station – minutes of meeting held on 26<sup>th</sup> September 2017 available on file

\*\*\*\*\*