

AGENDA

For the meeting of Narborough Parish Council

On Tuesday 18th July 2017 at 7.30pm

At Littlethorpe Village Hall, Biddle Road, Littlethorpe, LE19 2HE

(correspondence / reports relating to items marked * are enclosed for Members)

1. **Apologies for absence**
2. **Chairman's Time**
3. **Code of Conduct – Members' Disclosure of Interests and Requests for Dispensations**
4. **Public Forum**
 - a) Matters referred from the Members' Surgery for information or referral to next agenda
 - b) Correspondence received:
 - i) Copy of email addressed to BDC - Complaint of Statutory Nuisance – Odour*
 - ii) Email from office of Alberto Costa MP confirming that Arriva East Midlands had agreed to a 6 month trial for a reduced bus service for Littlethorpe*
Confirmation email also received from Arriva (further details will be issued in due course)*
 - iii) Notification that Summer Fete fund-raising event for Tumaini Jipya would be postponed to 18th August 2018 due to unforeseen circumstances (agreed at last meeting that Six Acre Field could be used August 2017)
5. **Minutes of the previous meeting**

To approve the minutes of the meeting of the Council held on 20th June 2017*
6. **Matters arising from the minutes of the previous meeting, not included elsewhere on the agenda** (*for information only*)
7. **Co-option to fill a vacancy in The Pastures Ward**

There has been no call for a bye-election by the Parish electorate therefore Members may now co-opt a suitable candidate. Interested parties may contact the Clerk to the Council to express their interest and ascertain their compatibility with the criteria required for this office.
8. **Policy & Finance** (*Finance, Council Policies, Freedom of Information, Code of Conduct, Grants, Emergency Planning*)
 - a) **Finance and Administration**
 - i) Financial Position as at 30th June 2017*
 8. **Policy & Finance**
 - b) **Sub Group – Recreation Ground** (*Narborough & Littlethorpe Cricket Club, Narborough Foxes Football Club, Narborough & Littlethorpe Leisure Gardeners' Association, Leicestershire Wildlife Trust – Narborough Bog*)
 - i) Agreement with Narborough Foxes Football Club is currently being typed up for signing at the earliest opportunity
 - ii) Agreement with Narborough & Littlethorpe Cricket Club requires further discussion as a conclusion has not yet been reached. The current agreement was copied to all Members*
8. **Policy & Finance**
- c) **Sub Group – Special Projects – Parish Centre Redevelopment**

Cllr Ross will provide a verbal/tabled update after the planned meeting with the contractors and Project Manager on Thursday 13th July
9. **Planning & Environment** (*Planning Applications, Strategic District / County Planning Consultations*)
 - a) **Planning Application consultations responded to since the previous meeting:**

Application number, Description, Location	Observations made to Planning Authority
Application Number: 17/0667/HH Description: Two storey rear extension Location: 22 Station Road, Littlethorpe	No objections

Application Number: 17/0656/HH Description: First floor extension and link above existing garage plus flat roof to existing utility area Location: 10 Teasel Close, Narborough	No objections
Application Number: 17/0678/FUL Description: Groundworks in relation to boundary wall and erection of timber fence to rear of site Location: Parish Centre, Desford Road, Narborough	NPC Application
Application Number: 17/0734/HH Description: Demolition of existing garage and erection of single storey front, side and rear extensions (Revised Scheme) Location: 45 Sycamore Way, Littlethorpe	No objections
Application Number: 17/0753/HH Description: Single storey front and rear extensions Location: 2 Cornfield Close, Littlethorpe	No objections
Application Number: 17/0730/FUL Description: Change of use of land to site 6 caravans/mobile homes and associated vehicles Location: Land at Langham Bridge, Coventry Road, Narborough	OBJECTIONS see attached Schedule A

9. **Planning & Environment** (*Planning Applications, Strategic District / County Planning Consultations*)

b) **Planning Decisions notified by the Planning Authority since the previous meeting:**

Application number, Description, Location	Decision Details
17/0608/TC felling of 5 Sycamores and works to various trees, South View Cottage, 20A Coventry Road, Narborough	APPROVAL
17/0650/LBC Display of replacement illuminated and non-illuminated signage and exterior lanterns, Plough Inn, Station Road, Littlethorpe	APPROVAL Listed Building Consent
17/0649/ADV Display of 1 illuminated hanging sign, 1 car park disclaimer sign, 2 illuminated poster cases, 7 exterior lanterns and 3 sets of sign written letters, Plough Inn, Station Road, Littlethorpe	APPROVAL
17/0656/HH First floor extension and link above existing garage plus flat roof to existing utility area, 10 Teasel Close, Narborough	APPROVAL
17/0734/HH Demolition of existing garage and erection of single storey front, side and rear extensions (revised scheme), 45 Sycamore Way, Littlethorpe	APPROVAL
2017/0546/01(2017/CM/0102/LCC) Change of use to waste metal storage and recycling, C. A Units, Unit 18D, Regent Street, Narborough	Leicestershire County Council Planning Permission Granted

9. **Planning & Environment** (*Planning Applications, Strategic District / County Planning Consultations*)

c) **Other Planning Matters:**

LCC Press Release: Temporary Road Closure of Station Road, Narborough to facilitate level crossing renewal by Network Rail. Closure to take place from 23.15 on Thursday 20th July to 05.45 on Friday 21st July.
NOTE: Pedestrian access will be available across the site under escort of Network Rail operative.

10. **Parks and Play Areas** (*Narborough Park, Littlethorpe Park, Hardwicke Road Play Area*)

- i) To report completion of wet pour re-surfacing and surfacing to benches and top of bank slide in the play area at Narborough Park on 11th July.
- ii) To report further vandalism/graffiti at the Youth Shelter on Narborough Park

11. **Open Spaces** (*Six Acre Field, Thorpe Meadow, Recreation ground – Public Use*)

- i) Report from Cllr Chapman on current position and next steps in the process of updating byelaws*
- ii) Cllr Chapman met with members of L&R Wildlife Trust who undertook a survey at Thorpe Meadow on 22nd June to update information on the special nature of the site. A report is expected to be produced during off-peak season (Winter) to update the Council on the findings. This will inform initial steps in preparing a new management plan for the site.
- iii) To report further damage to fruit trees at Six Acre Field
- iv) To report removal of damaged kissing gate and installation of stile at the Riverside Walk

12. **Cemetery & Churchyard** (*Cemetery, Cemetery Enhancement, All Saint's Parish Church - Closed Churchyard*)

To report installation of final memorial bench in the Cemetery, subsequently visited by the purchasers who were delighted with the fitting and inclusion of a small planter.

- 13. **Community Engagement**
 - a) **CEWG - Village Show**
Village Show Schedules are currently in production and will be available in early August in the usual local outlets and the Parish office. The entry form will also be downloadable from the Council's website.
- 13. **Community Engagement**
 - b) **CEWG – Youth Initiatives**
To remind Members that the Free Fun Day will take place on Narborough Park on Friday 11th August and any Members who have volunteered to help would be welcomed at the park from 10am.
- 14. **Parish Office Report** (*Property maintenance, Vehicles & Machinery, Health & Safety, Neighbourhood Policing, Events, Local Information*)
Crime figures for April 2017*
- 15. **Correspondence Received** (*Letters, emails, flyers and information from other bodies*)
 - a) **Leicestershire & Rutland Association of Local Councils (LRALC)**
 - i) 2017 Newsletter No.3 emailed to all members and available on LRALC website
 - b) **Blaby District Council (BDC)**
 - i) News release concerning Community Volunteer Week
 - c) **Leicestershire County Council (LCC)**
 - i) Verbal report of attendees at LCC/LRALC Event of 10th July
 - ii) Email from Traffic Signals Team advising that traffic surveys will be carried out in Narborough and Enderby for one week commencing Monday 10th July.
- 16. **Additional Information Received** (*Magazines, Newsletters, Brochures and Periodicals*)
 - a) LCR magazine Summer 2017
 - b) Clerks and Councils Direct July 2017

SCHEDULE A

NARBOROUGH PARISH COUNCIL OBJECTS TO THIS APPLICATION FOR THE FOLLOWING REASONS:

Application Number: 17/0730/FUL

Description: Change of use of land to site 6 caravans/mobile homes and associated vehicles

Location: Land at Langham Bridge, Coventry Road, Narborough

1. This is understood to be agricultural land, with some agricultural buildings and is out with the designated residential bailiwick of Narborough.
2. The land is within the floodplain area of the river Soar and surface flooding occurs frequently every year, from both the river and after heavy rainfall.
3. The predominant use of land surrounding the application site is light industrial/commercial and agricultural. It is totally inappropriate for residential use but might be considered as a possible employment site for light commercial. The council should protect possible employment sites for possible future use. [See Blaby District Local Plan C5]. Alternatively it should remain as Agricultural land.
4. This is effectively a retrospective application as the site has been colonised for a number of weeks. The application form is defective and incorrect on a number of points:
 - 4a. For a full application it is not sufficient to use the term “illustrative”. It must be precise and detailed in its content.
 - 4b. The boundary of the site is only 20 metres from the river Soar. The application should say it is in a flood risk area and within 20 metres of water.
 - 4c. Proposed foul water/sewage disposal is to a septic tank on an adjacent property/site. Current planning practice guidance states “Septic tanks should only be considered if it can be clearly demonstrated by the applicant that discharging into a public sewer treatment works or a package sewage treatment plant is not feasible”. This application does not qualify as an exception. {It is worthy of note there appears to be portable chemical toilets on site.}
5. The application refers to 6 caravan positions/ 6 car parking spaces, illustrative. The application must be detailed and definitive, not illustrative! It is clear although caravan bases are not yet in evidence there are already more mobile caravans and vehicles, including large vans on the land, exceeding the numbers shown on the application form.
6. The site is adjacent to the busy B4114. The volumes of traffic, especially at the morning and afternoon peaks far exceed the volumes generally seen on most B class roads; coupled with a 40mph speed limit, exit/entrance to this proposed “residential site” would at best be difficult and most likely downright dangerous.
7. The entrance is kept chained and padlocked, and surround by razor wire. This is unacceptable and dangerous, both entering/exiting the site and the thru traffic approaching/leaving the Narborough conurbation.
8. Also, if approved, a site of this magnitude and makeup could well have resident children who would be exposed to significant fast moving traffic flows in the immediate area, upon exiting the site.
9. This application has not been submitted as a proposed “Travellers site”. Therefore, it must be subject to the full rigours of a “normal” residential development proposal. It clearly fails on many counts and should be refused.