

# AGENDA

**For the Meeting of Narborough Parish Council**

**On Tuesday 18<sup>th</sup> June 2019 at 7.30pm**

**At Littlethorpe Village Hall, Biddle Road, Littlethorpe, LE19 2HE**

(correspondence / reports relating to items marked \* are enclosed for Members)

1. **Apologies for absence**
2. **Chairman's Time**
3. **Code of Conduct – Members' Disclosure of Interests and Requests for Dispensations**
4. **Public Forum**  
Matters referred from the Members' Surgery for information or referral to next agenda
5. **Minutes of the previous meeting**  
To approve the minutes of the meeting of the Council held on 21<sup>st</sup> May 2019\*
6. **Matters arising from the minutes of the previous meeting, not included elsewhere on the agenda**
7. **Co-option to fill Parish Councillor Vacancy in Narborough & Littlethorpe Ward**  
Expression of interest from K Williamson\*
8. **Policy & Finance**
  - a) **Finance and Administration**
    - i) Financial Position at 31<sup>st</sup> May 2019\*
  - b) **Sub Group – Parish Centre Redevelopment**  
Update from Lead Member on latest position
9. **Planning & Environment**
  - a) **Planning Application consultations responded to since the previous meeting:**

Application number, Description, Location	Observations made to Planning Authority
19/0507/HH Two storey side and rear extension 16 Copt Oak Road, Narborough	No objection
19/0544/TPO Pollard 13 willow trees Land off Riverside Way, Littlethorpe	No objection provided that the works authorised are the minimum necessary to ensure human health and safety and the loss of wider amenity value afforded by these trees is kept to a minimum
19/0513/HH First floor side extension above existing garage 24 Roy Close, Narborough	No objection
19/0545/HH Demolition of existing rear conservatory and erection of single storey rear and side extension and new southern boundary wall and gate on new alignment 2 Needwood Way, Narborough	No objection

- b) **Planning Decisions notified by the Planning Authority since the previous meeting:**

Application number, Description, Location	Decision Details
19/0507/HH Two storey side and rear extension 16 Copt Oak Road, Narborough	Approval
19/0558/TPO Lime T2 to undertake a modest crown reduction of no more than 2m off branch ends to TPO 2013 (319/DC) 1 Maddock Close, Narborough	Approval
19/0398/FUL Single storey side extension to existing commercial building Regent Engineers Ltd, Regent Street, Narborough	Approval
19/0231/HH Two storey side extension and single storey rear extension 4 Haybarn Close, Littlethorpe	Approval

- c) **Planning – Other Matters**  
Oak Road, Littlethorpe – Section 106 request
  - 10. **Public Spaces**
    - a) Byelaws Update
    - b) Recreation ground Update
  - 11. **Community**  
Update from Lead Member of Working Group
  - 12. **Clerk's Report\* update including the following matters**
    - a) Cemetery Meeting
    - b) Fun Days
    - c) Attendance at Memorial Management and Inspection Workshop
    - d) Preparation for move back to Parish Centre
    - e) Cemetery beds
  - 13. **Correspondence Received**  
**Blaby District Council**
    - a) Request for Parish Seminar agenda topics
    - b) Outstanding Achievement Awards – nominations open until 11<sup>th</sup> August 2019 – emailed to members
  - 14. **Additional Information Received**  
Family Open Day, A Place to Grow, Enderby 6<sup>th</sup> July 2019, 11 am to 3 pm - emailed to members
- It is proposed under the **Public Bodies (Admissions to Meetings) Act 1960** that in view of the confidential nature of the business about to be transacted the press and public be excluded and therefore they are instructed to withdraw*
- 15. **Confidential Session – Staffing Matters**  
Report from Staffing Working Group