

AGENDA

For the meeting of Narborough Parish Council

On Tuesday 17th April 2018 at 7.30pm

At Littlethorpe Village Hall, Biddle Road, Littlethorpe, LE19 2HE

(correspondence / reports relating to items marked * are enclosed for Members)

1. **Apologies for absence**
2. **Chairman's Time**
3. **Code of Conduct – Members' Disclosure of Interests and Requests for Dispensations**
4. **Public Forum**
 - a) Matters referred from the Members' Surgery for information or referral to next agenda
5. **Minutes of the previous meeting**

To approve the minutes of the meeting of the Council held on 20th March 2018*
6. **Matters arising from the minutes of the previous meeting, not included elsewhere on the agenda**
7. **Policy & Finance**
 - a) **Finance and Administration**
 - i) Interim Financial Position as at 31st March 2018*
 - ii) To note a review of the system of Internal Audit was carried out on 29th March 2018 by Cllr Mrs Clark*
 - iii) External Audit for Financial Year ended 31st March 2018: The Annual Governance Statement is the specific responsibility of Members to complete and the Chairman to sign. A copy for members' consideration is enclosed*
 - iv) GDPR update
 - v) Consider grant application from Narborough & Littlethorpe Community Library for summer fayre publicity*
 - b) **Sub Group – Recreation Ground**
 - i) Update on repairs to Narborough Foxes Football Club porta cabin
 - ii) To receive minutes of meeting of Narborough & Littlethorpe Leisure Gardeners' Association held on 6th March 2018 (on file)
 - c) **Sub Group – Special Projects – Parish Centre Redevelopment**
 - i) Update from Lead Member of Working Group*
8. **Planning & Environment**
 - a) **Planning Application consultations responded to since the previous meeting:**

Application number, Description, Location	Observations made to Planning Authority
Application Number: 18/0234/FUL Description: Replacement of portable building Location: Narborough & Littlethorpe Allotment Site, off Leicester Road	No objections
 - b) **Planning Decisions notified by the Planning Authority since the previous meeting:**

Application number, Description, Location	Decision Details
18/0136/FUL Provision of 1 no. window louvre at ground floor south east elevation and 1 no. at first floor south west elevation, 1 no. cowl cage on ground floor north west elevation and solar window film to all ground floor windows to serve new internal plant, Telephone Exchange, School Lane, Narborough	APPROVAL
17/1659/HH Extension and alterations to existing building and erection of 2 metre high timber fence, 16 Leicester Road, Narborough	APPROVAL
18/0116/HH Two storey and single storey side and rear extension, 1 The Meadows, Littlethorpe	APPROVAL
 - c) **Other Planning Matters:**
 - i) Strategic Growth Plan – Working Group response for consideration and approval
 - ii) Notice of Joy Cann 5 Road Race at 7.30 pm on 1st August 2018, starting at The Pavilion, Huncote and returning via Narborough

9. **Parks & Play Areas**
 - a) Request for permission to use Littlethorpe Park for LCA Gala on Saturday 28th July 2018
10. **Open Spaces**
 - a) Notes from Working Group meeting held on 19th March and issues arising*
11. **Cemetery & Churchyard**
 - a) Consider request for planting memorial tree in cemetery*
12. **Parish Office Report**
 - a) **Local Policing**
 - i) Issue 3 of Police Newsletter – emailed to members
 - ii) January/February Crime Data snapshot – emailed to members
 - b) **Littlethorpe Village Hall**
 - i) Update on replacement of concrete garage/wooden sheds
13. **Correspondence Received**
 - a) **Leicestershire & Rutland Association of Local Councils (LRALC)**
 - i) Newsletter No.2, 2018 emailed to members
 - b) **Blaby District Council**
 - i) Request for agenda suggestions for Annual Local Council Seminar*
 - c) **Leicestershire County Council**
 - i) Superfast Leicestershire. Notification that fibre broadband has gone live on Huncote Road, Narborough
 - d) **Rural Community Council (RCC)**
 - i) Rural Achievement Awards 2018, requests for nominations by 30th April*
14. **Additional Information Received**
 - a) Friends of Narborough Station – notes from meeting held on 27th March 2018 – emailed to members
