

AGENDA

For the meeting of Narborough Parish Council

On Tuesday 21st February 2017 at 7.30pm

At Littlethorpe Village Hall, Biddle Road, Littlethorpe, LE19 2HE

(correspondence / reports relating to items marked * are enclosed for Members)

1. **Apologies for absence**
2. **Chairman's Time**
3. **Presentation**
Presentation by Eliot and Mollie on their Kash 4 Kenya experience in summer 2016 which received financial support from the Parish Council
4. **Code of Conduct – Members' Disclosure of Interests and Requests for Dispensations**
5. **Public Forum**
Matters referred from the Members' Surgery for information or referral to next agenda
6. **Minutes of the previous meeting**
To approve the minutes of the meeting of the Council held on 17th January 2017*
7. **Matters arising from the minutes of the previous meeting, not included elsewhere on the agenda (for information only)**
8. **Policy & Finance (Finance, Council Policies, Freedom of Information, Code of Conduct, Grants, Emergency Planning)**
- a) **Finance and Administration**
 - i) Financial Position as at 31st January 2017*
8. **Policy & Finance**
- b) **Sub Group – Recreation Ground (Narborough & Littlethorpe Cricket Club, Narborough Foxes Football Club, Narborough & Littlethorpe Leisure Gardeners' Association, Leicestershire Wildlife Trust – Narborough Bog)**
 - i) To note email concerning potential health and safety breaches at NFFC porta cabins. NFFC Chairman is looking into all issues and will keep Parish Council informed*
 - ii) To receive minutes of NLLGA AGM on 2nd December 2016, noting officers elected for forthcoming year being Steve Hall, Chairman, Emma Palmer, Secretary and Graham Dempsey, Treasurer
 - iii) To receive minutes of NLLGA Committee meeting on 2nd December 2016*
8. **Policy & Finance**
- c) **Sub Group – Special Projects – Parish Centre Redevelopment**
Report of working group meetings and current position*
9. **Planning & Environment (Planning Applications, Strategic District / County Planning Consultations)**
- a) **Planning Application consultations responded to since the previous meeting**

| Application number, Description, Location | Observations made to Planning Authority |
|---|---|
| Application Number: 16/1736/FUL Description: Retention of a retaining wall to the rear (including associated ground works Location: 17 Thornborough Close, Narborough | No objections |
| Application Number: 16/1730/HH Description: Two storey side extension Location: 3 Hazel Close, Littlethorpe | No objections |

9. **Planning & Environment (Planning Applications, Strategic District / County Planning Consultations)**
- b) **Planning Decisions notified by the Planning Authority since the previous meeting:**

| Application number, Description, Location | Decision Details |
|--|------------------|
| 16/1675/HH Single storey side extension, 15 Broomhills, Narborough | APPROVAL |
| 16/1589/HH First floor front and side extension and single storey rear extension, 6 Snowdrop Close, Narborough | APPROVAL |
| 16/1637/HH Erection of first floor side extension (Revised Scheme), 2 Thornborough Close, Nar | REFUSAL |

9. **Planning & Environment** (*Planning Applications, Strategic District / County Planning Consultations*)
- c) **Other Planning Matters:**
- i) **Application Number:** 16/1273/FUL
Description: Change of use from shop and erection of two storey rear extension to create 4 flats
Location: 5 Cosby Road, Littlethorpe
 December 2016 No objections raised by residents via Parish Council: further consideration at request of resident and Chairman*
- ii) **LCC Consultation**
<https://www.leicestershire.gov.uk/have-your-say/current-consultations/have-your-say-on-proposed-highways-maintenance-changes>
 How Leicestershire's roads, pavements and verges could be managed in the future, consultation closes 26th March
- iii) **Press Release**
 Temporary Road Closure and Suspension of One-Way System School Lane/Church Lane, Narborough
 Closure from 11th February to 18th February (excluding Sunday) to enable AFL Global to carry out snagging repairs
10. **Parks and Play Areas** (*Narborough Park, Littlethorpe Park, Hardwicke Road Play Area*)
 Report and resolution of meeting on 24th January re Garden on Narborough Park*
11. **Open Spaces** (*Six Acre Field, Thorpe Meadow, Recreation ground – Public Use*)
 Report and recommendations of meeting on 24th January*
12. **Cemetery & Churchyard** (*Cemetery, Cemetery Enhancement, All Saint's Parish Church - Closed Churchyard*)
- i) Recommendations for purchase of benches for War Memorial area*
- ii) The Clerk, Lead Member and PMO met with person requesting memorial for her parents (minute ref. 12650 (b) (i)) who had been long time Littlethorpe residents. It was agreed that a bench could be sited between two existing benches opposite the cremated remains area at Section A. The family had been advised of suitable bench types and the usual process was being followed
13. **Parish Office Report** (*Property maintenance, Vehicles & Machinery, Health & Safety, Neighbourhood Policing, Events, Local Information*)
- a) **LVH boiler** - After regular complaints of heating failure being received in the office a heating engineer was engaged to check the boiler and could not find any issues, however he did make some recommendations for improvements which have been implemented. After further intermittent faults were reported the PMOs have discovered a radiator is also leaking and will repair on 16th February in the hope that this will finally resolve the problem*
- b) **LVH Lighting** - recommendation for electrical works to replace current lights with LED lights and note of additional costs to include extra 4 lights in hall if required*
- c) Request from PCSO to form Community Speed Watch Team for The Pastures area with Parish Council Members' support*
- d) Police Crime Data for December 2016*
- e) Request from N & L Community Library to consider provision of grounds staff members to tidy up land at front of building and continue to maintain on regular schedule
14. **Correspondence Received** (*Letters, emails, flyers and information from other bodies*)
- a) **Leicestershire & Rutland Association of Local Councils (LRALC)**
 Invitation to attend Blaby Branch meeting 1st March at 7.30pm at Glen Hills Community Managed Library and minutes of meeting on 7th December 2016*
- b) **Leicestershire Footpath Association**
 Annual Report for 2016 and invitation to AGM on Saturday 25th February, 10.15am at Woodhouse Eaves
15. **Additional Information Received** (*Magazines, Newsletters, Brochures and Periodicals*)
- a) Glasdon Catalogue
